

From: [Sanchez, Carlos](#)
To: [Mueller, Brian](#); [Leos, Valmichael](#); [Hueni, Camille](#); [Fisher, Charles](#); [Abshire, David](#); [Baumgarten, Gary](#); [Miller, Gary](#); [Allen, Philip](#); [Casanova, Rafael](#); [Josiam, Raji](#); [Sullivan, Robert](#); [Moya, Ruben](#); [Tzhone, Stephen](#); [Malott, Vincent](#)
Cc: [Meyer, John](#)
Subject: FW: Important data drill for FY16 Congressional Justification
Date: Wednesday, January 14, 2015 9:33:46 AM
Attachments: [SCAP FY15 011215.pdf](#)

Now that all of our sites have been published, we need to make sure that the information from Primavera migrated correctly to SEMS.

It is critical that we make corrections/deletions for the FY2015 commitments.

For some sites, information migrated over to SEMS that show that there is commitment for FY2015.

Please check the information for your sites in the attached SCAP Report and make the corrections needed.

Use the Published Folder in Primavera to make the needed changes. Do not make the changes in the Working Folder. Please let me know if you have any questions.

Let me know when you have completed making the corrections for your sites so that I can update the Published file. Thanks CAS

From: Meyer, John
Sent: Tuesday, January 13, 2015 8:37 AM
To: Sanchez, Carlos
Subject: FW: Important data drill for FY16 Congressional Justification
Importance: High

Meant to send this to you also.

From: Meyer, John
Sent: Monday, January 12, 2015 2:54 PM
To: Coltrain, Katrina
Subject: FW: Important data drill for FY16 Congressional Justification
Importance: High

We need to start looking at the FY15 targets soon. I have attached a SCAP report for FY15 as of today. We should be able to pick our FY15 Targets from here, and have Alice flag them in the system. We can discuss later this week.

From: Hollier, Alice
Sent: Monday, January 12, 2015 12:54 PM
To: Meyer, John; Sanchez, Carlos
Cc: Chambers, Carlene; Ragon, Derek; Talton, Anthony
Subject: FW: Important data drill for FY16 Congressional Justification
Importance: High

John, Carlos:



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I am resending this again with a notice from Bill Dalebout that you may contact him at 703-603-8826 or via email if you have any questions or concerns about the attached spreadsheet. **The Deadline for this assignment is Wednesday January 14th.**

Also, if you have your list of FY2015 Targets, please send me the list of sites so that I can Target them in SEMS. **Bill said that Regions are to begin this process immediately.** All I need is the Site Name, Category of the Target, the Activity Name and Sequence Number of the Activity, the Operable Unit, Activity Lead (Code) and the Planned/Actual Start and/or Planned/Actual Completion Date.

Thank You,

Alice

From: Hollier, Alice
Sent: Tuesday, January 06, 2015 1:48 PM
To: Meyer, John; Sanchez, Carlos
Cc: Ragon, Derek; Talton, Anthony; Chambers, Carlene
Subject: FW: Important data drill for FY16 Congressional Justification
Importance: High

Carlos, John:

FYI.

Alice

From: Hovis, Jennifer
Sent: Monday, January 05, 2015 4:12 PM
To: Haslett, Brenda; Keating, Robert; Cox-Tramel, Diann; Van Reed, Paul; Chun, Susie; Whitley, Charlotte; Zamastil, Douglas; Saunders, Vince; Hollier, Alice; Quick, Michelle; Lim, Dianna; CASTRO, KEVIN; Kershner, Lynne
Cc: Flaks, Art; Johnson, Emily; Youkeles, Alan
Subject: Important data drill for FY16 Congressional Justification
Importance: High

IMCs,

Happy New Year! We know you are all working hard toward the January 8 data entry deadline for FY14 accomplishments and FY15 plans. HQ is currently developing a strategy for reviewing SEMS reports starting on January 9 to assess data quality and completeness, and we will be communicating those plans with you all in the near future.

In the meantime, however, we have an immediate need for a subset of FY14 accomplishment data in order to populate program information in the Congressional Justification (CJ) for the FY16 budget request. Due to the timing of this drill, we unfortunately cannot wait until after the data entry

deadline and the data quality review is complete.

By next Wednesday, January 14, we need summary and detail info for the following FY14 accomplishments:

- RI/FS Starts and Ongoing (split by Government and PRP)
- RODs and ROD Amendments
- RD Starts, Ongoing, and Completions (split by Government and PRP)
- RA Starts and Ongoing (split by Government and PRP)

You will find attached an Excel spreadsheet with current SEMS data for each of these categories. Because we know that data entry is not yet complete in all regions, we unfortunately cannot rely on the attached data for such a high profile exercise. However, we hope it is a helpful starting point for you in completing this exercise.

Instructions:

- Review the attached spreadsheet, which has three tabs: (1) a blank template for your summary level response, (2) a current SCAP-14 detail output for the subset of starts and completions, and (3) current SEMS data for the subset of ongoing activities.
- Mark up the SCAP-14 output by noting which specific accomplishments were actually achieved (put a 'Y' in Column Q if achieved, leave blank if not). If an additional accomplishment was achieved in FY14 but does not appear on the report output, add a row with the relevant information and put a 'Y' in Column R.
- Mark up the Ongoing output by noting whether it was still ongoing as of 9/30/14 (put a 'Y' in Column N, leave blank if not). If an additional activity was ongoing as of that date but does not appear on the report output, add a row with the relevant information and put a 'Y' in Column O.
- Total up the accomplishments in each category and enter the numbers into the blue cells in the summary tab.
- If you have additional accomplishments to add, make sure you verify your SEMS data entry to determine why they are not appearing on reports.

While we are hoping this is a straightforward exercise, we are willing to hold an impromptu IMC call this Wednesday to provide any clarification that may be needed. Please let me know if you would like us to schedule such a call.

Please provide the summary and detail response to me and Art Flaks by COB January 14. Please let either of us know if you have any questions. We apologize for putting you thru this exercise, particularly as many of you are just returning from the holiday break. We are getting closer and closer to a SEMS data set every day, which means moving away from isolated data drills like this. ☺

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Jennifer Hovis

Chief, Information Management Branch

Office of Superfund Remediation & Technology Innovation (OSRTI)

703.603.8888 / hovis.jennifer@epa.gov